Allegheny County Civil and Family Court Rules

	<u> </u>
Local Rule 1	Structure of the Court of Common
	Pleas of Allegheny County 6
Local Rule 2	Notice by Publication 6
Local Rule 3	Money Deposited in Court 6
Local Rule 76	Definitions
Local Rule 105	Bonds
Local Rule 198	Actions Between Family Members 8
Local Rule 200	Representation by an Attorney 8
Local Rule 205.2(a).	Requirements Governing the Physical
	Characteristics of Pleadings, Petitions,
	Motions, and other Legal Papers9
Local Rule 205.2(b).	Requirements that Pleadings and other Legal
	Papers be Accompanied by a Cover Sheet 10
Local Rule 205.4	Electronic Filing and Service of
	Legal Papers in Allegheny County 13
	Procedures for the Disposition of Petitions 17
Local Rule 208.3(a).	Procedures for the Disposition of Motions 19
Local Rule 210.	Requirements Governing the Form
	and Content of a Brief
Local Rule 212.1	Pre-Trial Procedure for All Actions in the Civil
	Division of the Court of Common Pleas of
	Allegheny County. Notice of Earliest Trial Date.
	Time for Completing Discovery and Filing
	Pre-Trial Statement24
Local Rule 212.2	Pre-Trial Statement
Local Rule 212.3	Conduct of Pre-Trial Conference 26
Local Rule 212.7	Mandatory Mediation
Local Rule 213	Petitions for Consolidation.
	Survival Actions
Local Rule 214	Issue Docket, Trial Lists and Trials 28
Local Rule 220.1	Voir Dire
Local Rule 227.1	Post-Trial Motions. Filing of Appeals.
	Request for Transcript, Certification and
	Waiver Forms
Local Rule 234.1	Subpoena

Local Rule 237.1	Entry of Default Judgment, Military Service 3	35
Local Rule 239	Local Rules3	36
Local Rule 240	In Forma Pauperis	
Local Rule 249	Special Assignments Among Judges. Commerce	
	and Complex Litigation Center. Asbestos	
	Judge. Class Action Judge. Elections Judge.	
	Real Estate Tax Appeals Judge. Zoning 3	37
Local Rule 252	Rule Authorizing and Providing for the Use of	
	Video Records	8
Local Rule 253	Taxation of Costs	12
Local Rule 301	Formal Requirements4	12
Local Rule 302	Contents of Petition	
Local Rule 303	Procedure	13
Local Rule 440	Certificate of Service	14
Local Rule 501	Election Day Overseers and Judges 4	14
Local Rule 502	Appeals From Decisions of the Board of	
	Property Assessment Appeals and Review 4	15
Local Rule 502.1	Notice of Change of Ownership of	
	Property. Chnage of address. Withdrawal or	
	Substitution of Counsel	15
Local Rule 503	Appeals From Real Estate Tax Assessment 4	16
Local Rule 504	Appeals From Real Estate Tax Exemption 5	53
Local Rule 505	Change of Name of a Natural Person 5	54
Local Rule 600	Eminent Domain. Scope	56
Local Rule 601	Definitions	57
Local Rule 602	Administrator	58
Local Rule 603	Preliminary Objections	58
Local Rule 604	Petitions for the Appointment of Viewers.	
	Notices of Special Damages. Claims Before	
	Board of Viewers	59
Local Rule 605	Viewers' Plans 6	51
Local Rule 606	Notices of View. Directions to	
	Viewers and Access to Property 6	52
Local Rule 607	Notices of Additional Condemnees and	
	Mortgagees6	52
Local Rule 608	Discovery Prior to Hearing Before	
	Board of Viewers	53
Local Rule 609	Hearings and Continuances. Notice 6	
Local Rule 610	Findings of Fact and Conclusions of Law 6	
Local Rule 611	Settlements6	

Local Rule 612	Exceptions Before Viewers in Municipal
	Improvement Assessment Proceedings 63
Local Rule 613	Appeals to Court of Common Pleas 64
Local Rule 614	Discovery On Appeal to Court of
	Common Pleas
Local Rule 615	Pre-Trial Statements On Appeal Before
	Court of Common Pleas 65
Local Rule 616	Special Rules for Sewer Cases 66
Local Rule 1001	Civil Actions Raising Claims for Relief
	Heretofore Asserted in an Action in Equity 70
Local Rule 1007	Conformity to Civil Action at Law.
	Description of Real Estate 70
Local Rule 1018.1	Notice to Defend Form
Local Rule 1028(c).	Procedures for the Disposition of
	Preliminary Objections
Local Rule 1034(a).	Procedures for the Disposition of a
	Motion for Judgment on the Pleadings 74
Local Rule 1035.2(a).Procedures for the Disposition of a
	Motion for Summary Judgment 76
Local Rule 1038	Trial Without Jury
Local Rule 1042.26((b) Medical Professional Liability Actions.
	Expert Reports
Local Rule 1301	Scope
Local Rule 1301.1	Discovery in Compulsory Arbitration
	Proceedings (Except Small Claims) 78
Local Rule 1302	List of Arbitrators. Appointments to Board.
	Oath
Local Rule 1303	Arbitration Hearing. Notice 79
Local Rule 1303(a)(2) Failure to Appear for Hearing
Local Rule 1306	Award. Delay Damages 80
Local Rule 1308	Appeal. Arbitrators' Compensation.
	Notice
Local Rule 1320	Small Claims Procedure 81
Local Rule 1331	Consumer Credit Transaction
	Judicial Administration
Local Rule 1901	Prompt Disposition of Matters;
	Termination of Inactivr Cases- Civil
	Division Matters Only
	•

	Actions for Support	
Rule 1910.5	Complaint. Order of Court	
Rule 1910.6	Entry of Appearance	84
Rule 1910.6	Service. Proof of Service. [Rescinded]	85
Rule 1910.7	No Pleading by Defendant Required.	
	Question of Jurisdiction or Venue or	
	Statute of Limitations in Paternity	85
Rule 1910.10	Alternative Hearing Procedures	85
Rule 1910.12	Office Conference. Hearing. Record.	
	Exceptions. Order	85
Rule 1910.15	Paternity. [Rescinded]	87
Rule 1910.19	Support Order. Modification.	
	Termination	87
	for Custody, Partial Custody and	
V	isitation of Minor Children	
Rule 1915.1(a)(1)	Scope	88
Rule 1915.1(b)	Definitions	88
Rule 1915.3(b)*1	Scheduling of Hearing Date	89
Rule 1915.3(c)	Commencement of Action. Complaint.	
	Waiver. Fees. Refunds	89
Rule 1915.3(d)	Confirmation of Custody	92
Rule 1915.3(e)	Grandparents. Third Parties	
Rule 1915.4(a)	Service. Rescheduling	
Rule 1915.4-3	Orientation. Mediation. Confidentiality.	
	Mediator. Qualifications. Conciliation.	
	Psychological Evaluation and	
	Home Study	94
Rule 1915.9(a)	Pre-Trial Procedures	96
Rule 1915.12(a)(1)	Civil Contempt for Disobedience of Custody	
	Order, Petition, Service, Order	
Rule 1915.14(a)	Noncompliance. Contempt. Arrest	97
Rule 1915.15(a)(1)	Form of Complaint. Caption. Order	
Rule 1915.16(c)	Form of Order and Notice, Joinder,	
` '	Intervention	98
Rule 1915 17	Appointment of Parenting Coordinator	98

Action of Divorce or for **Annulment of Marriage** Rule 1920.12 Complaint. Contents and Filing. 102 Rule 1920.33 Joinder of Related Claims. Distribution of Property. Resolution of Claims for Equitable Distribution of Marital Rule 1920.42 Affidavit and Decree Under Section 3301(c) or 3301(d) of the Divorce Code. Representation of Defendant in Rule 1920 46 Rule 1920.51 Hearing by the Court. Appointment of Master. Notice of Hearing. Contested and Uncontested Divorce Claims Under §§3301(a) and 3301(b) of the Rule 1920.55 Master's Report. Notice. Exceptions. Proceedings by Indigent Parties. 110 Rule 1920.62 Rule 1920.71 Form of Notice. [Rescinded] 111 Rule 1920.73 Rule 1930 Domestic Relations Matters Generally. 111 Rule 1930.1 Electronic Filing in Family Local Rule 2039 Compromise, Settlement, Discontinuance and Distribution. 115 Local Rule 2064 Compromise, Settlement, Discontinuance and Distribution 116 Local Rule 2205 Service of Notice to Persons Entitled to Damages..... 117 Local Rule 2206 Settlement, Compromise, Discontinuance and Judgment. 117 Local Rule 2232 Service of Notice to Persons Local Rule 3121 Stay of Execution. Local Rule 3129.2 Local Rule 3139

Local Rule 3146	Judgment Against Garnishee Upon Default or
	Admission in Answer to Interrogatories 121
Local Rule 3190	Judgment. Execution
Local Rule 3206 and	13207 Statement of Objection
	("Goods Claim")
Local Rule 3252	Writ of Execution. Money Judgments 122
Local Rule 4002.1	Filing Discovery Material. Requests for
	Expert Reports in Professional
	Negligence and Product Liability Actions 123
Local Rule 4003.5	Requests For Expert Reports in Professional
	Liability and Product Liability Actions 123
Rule 4007.	Requests for Transcripts
Rule 4008.	Transcript Costs Payable by a
	Requesting Party Other Than the
	Commonwealth or a Subdivision
	Thereof
Local Rule 4009.12	Authorizations
Rule 6001.	Public Access Policy of the Unified
	Judicial System of Pennsylvania: Case
	Records of the Appellate and Trial
	Courts
Rule 6001.7.	Confidential Information
Rule 6001.10.	Limits on Remote Access to Case
	Records
	Civil and Family Division Forms
	Civil and Family Division Index 207
	Allegheny County
Jı	uvenile Court Rules

Allegheny County Juvenile Court Dependency Rules

Rule 1	Notice of Proceedings
Rule 2	Service
Rule 3	Conduct of Shelter Hearing

Rule 4	Motions/Petitions Filed by Private Parties 226
Rule 5	Dependency Hearing
Rule 6	Expert Reports
Rule 7	Change in Placement
Juvenile Section	Administrative Orders
Juvenile Division	Forms

Allegheny County Criminal Division Rules

Allegheny County Local Rules of the Criminal Division

Rule 100.1.	Scope of Rules
Rule 101.1.	Construction of Rules; Consistency with
	Statewide Rules
Rule 102.1.	Citation of Local Rules
Rule 103.1.	Definitions
Rule 105.1.	Rules and Administrative Orders of Court 261
Rule 112.1.	Pittsburgh Municipal Court; Publicity,
	Broadcasting, and Recording of
	Proceedings; Electronic Devices 262
Rule 114.1.	Legal Advertising
Rule 116.	Court Sessions
Rule 117.1.	Coverage for Issuing Warrants, Preliminary
	Arraignments and Summary Trials, and
	Setting and Accepting Bail
Rule 120.2.	Counsel; Change of Address or Telephone 263
Rule 122.1.	Court Appointed Counsel;
	General Guidelines
Rule 131.1.	Designation of Pittsburgh Municipal Court;
	Homicide Cases; Court Reporters 265
Rule 131.2.	Designation of Pittsburgh Municipal Court;
	Act 33 Cases
Rule 150.1.	Bench Warrants

Rule 202.1.	Approval of Search Warrant Applications by	7
	Attorney for the Commonwealth in	
	Homicide Cases	268
Rule 202.2.	Approval of Search Warrant Applications by	7
	Attorney for the Commonwealth in Felony	
	Sexual Assault Cases	268
Rule 316.	ARD Administration Fee	269
Rule 454.1.	Summary Offenses; County Intermediate	
	Punishment	269
Rule 507.1.	Approval of Police Complaints and Arrest	
	Warrant Affidavits by Attorney for the	
	Commonwealth in Homicide Cases	270
Rule 507.2.	Approval of Police Complaints and Arrest	
	Warrant Affidavits by Attorney for the	
	Commonwealth in Felony Sexual Assault	
	Cases	270
Rule 507.3.	Approval of Police Complaints and Arrest	
	Warrant Affidavits by Attorney for the	
	Commonwealth in Cases Where Victims	
	are 65 years old or Older	271
Rule 507.4	Approval of Police Complaints and Arrest	
	Warrant Affidavits by Attorney for the	
	Commonwealth in Homicide Cases	271
Rule 507.5.	Approval of Police Complaints and Arrest	
	Warrant Affidavits by Attorney for the	
	Commonwealth in Wiretapping Cases	272
Rule 507.6.	Approval of Certain Police Agency	
	Complaints and Arrest Warrant Affidavits	
	by Attorney for the Commonwealth for	
	Designated Felony Crimes	272
Rule 523.1.	Behavior Clinic Evaluation as	
	Condition of Bail	275
Rule 525.1.	Authorized Agents of Bondsman or	
	Surety to Sign Bail Bonds	276
Rule 528.1.	Percentage Cash Bail	
Rule 529.1.	Modification of Bail Order Prior to Verdict	
Rule 530.1.	Designation of Bail Agency	
Rule 531.1.	Qualifications of Sureties and Professional	
	Bondsmen	277
Rule 531.2.	Regulation of Surety Business	
Rule 536.1.	Forfeitures and Bail Pieces	

Rule 543.1.	Disposition of Case at Preliminary Hearing	. 285
Rule 570.1.	Pretrial Conference	
Rule 570.2.	Individual Judicial Calendars	. 285
Rule 570.3.	Behavior Clinic Orders and Records	. 286
Rule 571.1.	Arraignment; Material to be Provided to	
	Defendant	. 286
Rule 571.2.	Arraignment; Presence of Defendant and	
	Counsel	. 286
Rule 571.5.	PDQ; Fast Track Pleas	. 287
Rule 580.1.	Disposition of Pretrial Motions; Timing	. 287
Rule 580.2.	Procedure Following Recusal	. 287
Rule 580.3.	Transfer of Juvenile from	
	Criminal Proceedings	. 288
Rule 582.1.	Joinder; Trial of Separate Indictments or	
	Informations	. 288
Rule 582.2.	Consolidation of Cases	. 289
Rule 602.1.	Waiver of Right to Testify by Defendant	. 289
Rule 602.2.	Waiver of Character Defense	. 289
Rule 630.1.	Requests for Information Concerning	
	Prospective Jurors	. 290
Rule 701.1.	Pleas to Multiple Informations	. 290
Rule 705.1.	Fines, Costs and Restitution	. 290
Rule 720.1.	Post-Sentence Motions	
Rule 720.2.	Briefs Required; Time for Filing;	
	Copies to be Served	. 291
Rule 902.1.	Form and Filing of PCRA Petitions	. 291
Rule 903.1.	Time for Preliminary Order	. 291
Rule 904.1.	Waiver of Post-Conviction Counsel	. 291
Rule 905.1.	Amended Petitions	. 291
Rule 906.1.	Answers to Petitions	. 292
Rule 907.1.	Disposition Without Hearing	. 292
Rule 908.1.	Hearing	. 292
Criminal Division	Adminstrative Orders	. 293
Criminal Division	Index	. 307

Allegheny County Local Rules of Conduct, Office Standards and Civil Procedure for Magisterial District Justices

Rule 409	Writ of Execution. Money Judgment
	Entered by District Justice
Rule 420	Statement of Objection ("Goods Claim") 315
Rule 1005	Service of Notice of Appeal and
	Other Papers
Rule 1008	Appeal as Supersedeas
Rule 1011	Writ of Certiorari
Rule 1901.1	Magisterial District Courts: Termination of
	Inactive Summary Cases
District Justice	Administrative Orders
District Justice	Forms
	1 01110

Rules of the Summary Appeals Branch of the Court of Common Pleas of Allegheny County

Local Rules of the Summary Appeals Branch of the Court of Common Pleas

Rule 1.	Administrative Judge and Presiding Judge 34.
Rule 2.	Filing of Appeals
Rule 3.	Notice of Appeal
Rule 4.	Determination of Timeliness of Appeal 34
Rule 5.	Sessions of Court
Rule 6.	Motions other than for Postponement 34

Rule 7.	Motions for Postponement	344
Rule 8.	Petitions to Proceed In Forma Pauperis	344
Rule 9.	Specially Assigned Summary Appeals	345

Allegheny County Orphans' Court Rules

Rule 1.1.	Short Title and Citation	. 349
Rule 1.7.	Entry and Withdrawal of Counsel;	
	Agreements	. 349
Rule 1.8.	Forms; Cover Sheet.	. 349
Rule 2.1.	Form of Account	
Rule 2.4.	Petition for Adjudication; Supplements /	
	Additions	. 350
Rule 2.5.	Notice of Account Filing	. 351
Rule 2.6.	Filing with the Clerk; Audits	. 351
Rule 2.7.	Objections to Accounts	. 353
Rule 2.9.	Confirmation of Accounts; Awards	. 353
Rule 2.12.	Small Estates Petitions	. 353
Rule 3.1.	Petitions Generally; Parties in Military	
	Service	. 356
Rule 3.5.	Mode of Proceeding on Petition;	
	Return Date; Preliminary Orders	. 357
Rule 5.8.	Discharge of Fiduciary and Surety;	
	Resignation	. 359
Rule 5.10.	Public Sale of Real Property	. 359
Rule 5.11.	Private Sale of Real Property or Options	
	Therefor	. 361
Rule 5.12.	Mortgage or Lease of Real Property	. 362
Rule 5.16.	Sale of Real Estate; Additional Security or	
	Waiver Thereof	. 362
Rule 5.17.	Compromise or Settlement of Wrongful	
	Death or Survival Actions	. 363
Rule 5.18.	Petition to Settle Claims for Minors	. 365
Rule 5.19.	Petition to Settle Claims for Incapacitated	
	Persons	. 366

x1

Forms

Index